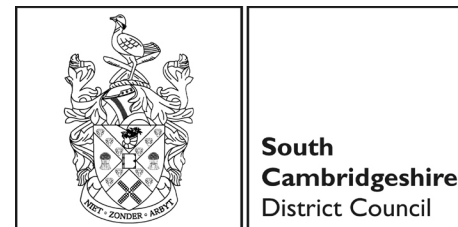


## NOTICE OF KEY AND NON KEY DECISIONS

**To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 4 April 2019**



Notice is hereby given of:

- Key and Non Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision, which is likely:

- (1) (a) to result in the authority incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or  
  
(b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards
- (2) In determining the meaning of 'significant' for the purposes of the above, the Council must have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the 2000 Act (guidance).

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at [www.scambs.gov.uk](http://www.scambs.gov.uk)

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

*If you have any queries relating to this Notice, please contact  
Victoria Wallace on 01954 713026 or by e-mailing [Victoria.Wallace@scambs.gov.uk](mailto:Victoria.Wallace@scambs.gov.uk)*

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)**  
**(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The Decision Makers referred to in this document are as follows:**

**Cabinet**

Councillor Bridget Smith  
Councillor Aidan Van der Weyer  
Councillor Tumi Hawkins  
Councillor Hazel Smith  
Councillor Philippa Hart  
Councillor Neil Gough  
Councillor John Williams

Leader of the Council  
Deputy Leader and Lead Cabinet Member for Strategic Planning and Transport  
Planning  
Housing  
Customer Services and Business Improvement  
Deputy Leader and Lead Cabinet Member for Environmental Services and licensing  
Finance

**Key and non-key decisions expected to be made from 4 April 2019**

<b>Decision to be made</b>	<b>Description of Decision</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Histon and Impington Village Design Statement SPD  Non-Key	To approve the draft SPD for consultation and to agree the consultation arrangements.	Cabinet	01 May 2019		Lead Cabinet member for Planning  Hana Loftus, Special Projects Officer	Report (publication expected 23 April 2019)
Compulsory Purchase Order of The Tree, Stapleford  Non-Key	To consider the use of Compulsory Purchase Order powers with regard to The Tree, Stapleford and decide whether to make a recommendation to Council.	Cabinet	01 May 2019	Part or all of the report may be exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972	Lead Cabinet member for Planning  Kathryn Hawkes, Partnerships Officer	Report (publication expected 23 April 2019)
Strategic Risk Register  Non-Key		Cabinet	05 June 2019		Leader of Council  Interim Chief Executive	Report (publication expected 28 May 2019)
Shared Services Annual Report	Approval of the Shared Services Annual Report.	Cabinet	05 June 2019		Bob Palmer, Interim Executive Director	Report (publication expected 28 May 2019)

**Key and non-key decisions expected to be made from 4 April 2019**

<b>Decision to be made</b>	<b>Description of Decision</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Non-Key						
Bourn Airfield Supplementary Planning Document  Key	To agree the draft Bourn Airfield SPD and its supporting documents for consultation, including the dates for the consultation period. This is in line with the requirements of policy SS/7 of the South Cambridgeshire Local Plan.	Cabinet	05 June 2019		Deputy Leader of the Council and Lead Cabinet Member for Strategic Planning and Transport  Amanda Thorn, Principal Planning Policy Officer	Report (publication expected 28 May 2019)
Statement of Community Involvement  Key	To agree a Statement of Community Involvement for the preparation of the new Local Plan for Greater Cambridge.	Cabinet	05 June 2019		Lead Cabinet member for Planning  Caroline Hunt, Planning Policy Manager	Report (publication expected 28 May 2019)
A428 Preferred Route Black Cat to Caxton Gibbet consultation response		Cabinet	05 June 2019		Deputy Leader of the Council and Lead Cabinet Member for Strategic Planning	Report (publication expected 28 May 2019)

**Key and non-key decisions expected to be made from 4 April 2019**

<b>Decision to be made</b>	<b>Description of Decision</b>	<b>Decision Maker</b>	<b>Date of Meeting</b>	<b>Reason for Report to be considered in Private</b>	<b>Portfolio Holder and Contact Officer</b>	<b>Documents submitted to the decision maker</b>
Non-Key					and Transport  Claire Spencer, Senior Planning Policy Officer	
Greater Cambridge Sustainable Design and Construction Supplementary Planning Document  Key	To approve the draft SPD and agree that it be made available for 6 week public consultation. The SPD will provide guidance on the implementation of policies related to climate change and sustainable design and construction within the 2018 South Cambridgeshire and Cambridge Local Plans. This will help support the Greater Cambridge growth agenda and delivery of sustainable development.	Cabinet	01 July 2019		Lead Cabinet member for Planning  Emma Davies, Senior Sustainability Officer	Report (publication expected 21 June 2019)
Refreshed New Build Strategy  Key	To approve a refreshed New Build Strategy.	Cabinet	07 August 2019		Lead Cabinet Member for Housing  Interim Director of	Report (publication expected 30 July 2019)

# Key and non-key decisions expected to be made from 4 April 2019

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Reason for Report to be considered in Private	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
					Housing	
Resident Involvement Strategy  Key	To approve the final Resident Involvement Strategy.	Lead Cabinet member for Housing	04 March 2020		Lead Cabinet member for Housing  Peter Moston, Resident Involvement Team Leader	Report (publication expected 25 February 2020)
Review of Barriers to Council Procurement from SMEs	To review the outcomes of the work undertaken as a result of Cabinet's approvals of recommendations from the Scrutiny task and finish group	Cabinet	04 March 2020		Johanna Davies, Economic Development Officer	Report (publication expected 25 February 2020)